

# IMPORTANT INFORMATION

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## YMCA of the Rockies Estes Park Center

### ADMINISTRATION BUILDING

Open daily from 7am to 11pm, the Administration Building is the center of business at the YMCA. The Guest Registration desk provides check-in and check-out services and general information about the Estes Park Center and surrounding area. Fax and copy services also available for a fee. Airline boarding passes may be printed free of charge at the guest computers. The Administration Building houses restrooms, an ATM, the General Store and the Rustic Café. See below for more information.

**CHECK-IN TIME** Your accommodations will be ready by 6:00pm. During peak periods, accommodations may not be available until after 6:00 pm.

**CHECK-OUT TIME** is 10:00am. To inquire about a late check-out, dial "0" for the operator. A half day charge will be applied to anyone departing after 12:00 noon and full charges will apply if after 4:00pm. If you are departing before 7am, we encourage you to settle your account the evening prior to departure. Once you check out of your lodging, you are welcome to enjoy our grounds and recreational activities for the remainder of the day.

### DINING:

<b>ASPEN DINING ROOM (Ext 1144):</b>		<b>Call Ext 1109 for the daily menu</b>
Breakfast	7 – 9am	Adults \$ 9.00 Children \$ 5.50
Lunch	11:30am – 1:30pm	Adults \$11.00 Children \$ 7.50
Dinner	5 – 7:30pm	Adults \$14.00 Children \$10.00
(Children's pricing for ages 6-12. Ages 5 and under are free.)		

**RUSTIC CAFÉ (Ext 1016)**, located in the Administration Building, is open from 8am – 6pm Sunday – Thursday, and 8am-7pm on Friday and Saturday. Assorted breakfast items, sandwiches, soup, snacks, salads, coffee and fountain drinks. (If you are on a meal plan, the Rustic Café is not considered a meal option.)

**MEDICAL EMERGENCIES:** In case of a medical emergency requiring an emergency medical technician or ambulance, call Ext. 222.

For non-emergency medical attention, the following options are available in Estes Park:

Estes Park Medical Center	970-586-2317	24 hour coverage in the Emergency Dept.
Timberline Urgent Care	970-586-2343	8am-5pm Mon-Fri, 9am-1pm Sat
Estes Park Medical Group	970-586-2200	8am-5pm Mon-Fri, 8am-Noon Sat

**GENERAL STORE (Ext 1015):** Located in the Administration Building.

Open 8am – 6pm on Sunday – Thursday, and 8am-7pm Friday and Saturday. Shop for various grocery items, clothing, snacks, souvenirs and various sundry items here.

## **HOUSEKEEPING/LINEN/LAUNDRY SERVICES (EXT 1142):**

**GUEST LAUNDRY** is located in the lower level of the Longhouse building. It is open 24 hours a day, 7 days a week. The guest laundry offers coin-operated washers and dryers, laundry detergent and change machines.

**LINEN EXCHANGE** is located in the lower level of the Longhouse. It is open daily from 8am - 4:30pm, offering clean sheets and towels, toilet paper, coffee filters, body soap, liquid dish soap and dishwasher detergent. If you arrive during business hours and the staff is unavailable, please visit the Housekeeping Office located next door and someone will be able to assist you.

**MAID SERVICE** is offered in Wind River, Alpen, Long's Peak, Emerald Mountain, and Ram's Horn Lodges. Daily towel exchange is available as a self-exchange in the lobbies of Eagle cliff, Deer Ridge, Rainbow, and Twin Sisters between 8 and 9am. Guest may also use our Linen Exchange option listed above.

**LOST & FOUND (Ext 1225):** Located in our Housekeeping Department. Items turned in are kept for 14 days.

**POST OFFICE (Ext 1124):** Located below the stairs of the Walnut Room on the Promenade between the Administration Building and Ruesch Auditorium. Hours are 11:30am-3:30pm Monday through Saturday (closed for lunch between 1-1:30pm).

**QUIET HOURS:** 11pm to 7am, 7 days a week. If you are aware of excessive noise or disturbances, please report this to the operator (dial "0") for resolution.

**RECYCLING:** Bins for paper, aluminum/steel (tin) cans, plastic/glass bottles, cardboard and paperboard are located in various locations on grounds, as well as in all lodge lobbies. For more information, dial "0" for the operator.

### **SMOKING:**

We are proud that YMCA of the Rockies provides a clean-air environment. Please help us keep the Estes Park Center safe and clean. We respect your right to smoke, however smoking is only allowed in designated areas and never inside of any building. Look for the smoking chimneys outside of the entrances to our main buildings. These receptacles will keep any danger of sparks from starting a fire.

As a reminder, the YMCA of the Rockies has a strict no marijuana policy that forbids the possession, use and/or consumption of marijuana on our properties, in our facilities, or during participation in our programming.